

CHORAL ART SOCIETY

Board of Directors Meeting

September 3, 2015

Attending: Barbara Kapp, presiding; Michael Boyd, Christy Comeau-Pierce, Melissa Duffy, Marshall Green, Mark Johnson, David Nicklas, Carolyn Paulin, Heidi Seitz, Elizabeth Serrage, Richard van Bergen, Sam Wilson, Bob Russell *ex officio*, Kathy Grammer *ex officio*, Gail Knowles *Manager*

Barbara called the meeting to order at 7:15 PM

Minutes: The minutes of the June 10, 2015 meeting were approved unanimously by vote. The minutes of the 2015 Annual Meeting were also unanimously approved by vote.

Finance report: David summarized the financial status for the year ended on June 30. Loss for the year is \$1600, as we have changed the timing of how we recognize member dues. Without this change, we would have had a profit of approximately \$3000. The budget for current fiscal year was presented (**attached**). It was moved by Mike, seconded by Sam to approve. Following discussion, the motion passed unanimously.

Executive Director's Report: Kathy reported on development of the new website, which is moving forward. We will be using Arts People for the ticketing and recording of donations. There will be some learning process for our constituency in ordering tickets, but it is a much better way. It is important for our membership to understand the new mechanism for ticket purchasing.

Peter Bagg has left the Board, and the decision has been made to suspend the marketing committee temporarily, and to consolidate our marketing plans and purchases with FOKO for cost efficiencies.

Committee Reports

Executive Committee: see attached

Development Committee: see attached

Music Advisory Committee: see attached

Music Director's report: **An event featuring the** Beethoven 9th will be presented at Merrill on Sunday, 4/17/16, honoring Bob's retirement from USM. CAS members will be invited to perform with the USM orchestra and chorale. Bob will offer a vocal workshop in January.

There is still need for a point person for educational outreach and the possibility of a choral workshop. It might be possible to obtain grant money for this as an educational event. Camerata will have four potential run out events this year.

Bob presented a potential three-year cycle of concerts (see attached). It was moved by Richard van Bergen, seconded by Mark Johnson to accept the report, which passed unanimously.

Manager's report: see attached. Gail stressed that a gown rental plan needs to be developed.

President's Report: Barbara introduced the "consent agenda" concept. To make this work, committee chairs need to submit reports at least 1-2 weeks before the meeting and state in the report if board action is necessary. Board members need to read reports in advance and be prepared to discuss where necessary. It was moved by Richard, seconded by Carolyn, to approve the use of a consent agenda at future meetings. Following discussion, the motion passed unanimously.

Thanks to Bob & Linda from all for hosting this event!

The next meeting will be November 4 at 8:30 am. All future meeting dates are now available on the website.

The meeting was adjourned by unanimous vote at 8:25 PM.

Elizabeth Serrage

Secretary