

# *The Choral Art Society*

## Board of Directors Meeting

June 14, 2017

Attending: Barbara Kapp, presiding; Michael Boyd, Christy Comeau-Pierce, Marshall Green, Mark Johnson (via phone), David Nicklas, Carolyn Paulin, Melissa Rodrigue, Sam Wilson, Bob Russell *ex officio*, Brooke Hubner *ex officio*, Gail Knowles *Manager*

Barbara called the meeting to order at 8:30 am and immediately introduced and welcomed incoming directors, who attended the meeting: Darrell Leighton, Ginny Pomeroy, and Larry Rubinstein.

### Consent agenda:

The following items were presented as part of the Consent agenda: Minutes of March 1, 2017 Board Meeting; Executive Director's report; Development Committee report; Manager's report. It was approved by unanimous consent.

Finance Report (attached): David distributed a Balance Sheet as of May 31, 2017 and Profit & Loss statement, noting that our projected net profit for the year will be significant. The exact amount will be determined when final numbers are in after the end of June.

David also presented the proposed budget for the 2017-18 fiscal year, which had been drafted by Brooke with input from the Finance Committee. He emphasized that the aim is to show a break-even budget for the year and that to achieve that result, annual fund figures have been projected on the high side and expenses have been kept at a minimum. After discussion, Melissa moved that the budget be accepted as presented. The motion was seconded by Carolyn and unanimously approved.

Music Director's report (attached): Bob distributed a three-year plan of programs recommended by the Music Advisory Committee. He reported that five outside soloists are under contract to perform the Bach *Mass in B Minor* in the spring of 2018.

President's report: Barbara thanked all hands for making this a successful year of transition with the retirement of Kathy Grammer and engaging of Brooke Hubner as Executive Director. And she thanked the entire Board for its support during her tenure as President.

**Other Business:**

**Cultural Data Profile (attached):** Sam presented and reviewed the concepts of the CDP, which is an opportunity for non-profit arts organizations, particularly their boards of directors, to run their organizations like businesses. ChoralArt's participation was required by the Maine Arts Commission, and Sam noted that future grants from them may only be available through the CDP. He emphasized that the CDP is a board-level planning and decision-making tool.

The next meeting will take place after the annual Board barbecue at Bob & Linda Russell's on Wednesday, September 6, at 5:45 pm.

The meeting was adjourned at 9:35 am.

Submitted by Sam Wilson

for Elizabeth Serrage, Secretary